

Resume Guidelines

We use the College Art Association artist resume standards and guidelines (<http://www.collegeart.org/guidelines/resume>). We try to keep the resume categories consistent please see page 2 for the lost of categories and samples.

As a general rule you should have several versions of your resume for various uses. The resume we use here would be a variation of your Artist Resume. While this might have some similarities to your other resumes (e.g. Professional Work related) this resume is meant to give insight into who you are as an artist, and while it can be used as an indicator of your experience it shouldn't be overly detailed. You may always opt to add the line: "Please contact artist directly for a full listing of exhibitions and professional experience history."

City, State Guideline:

Please remember when listing places - galleries, universities, newspapers, etc. - that there are often multiple locations for them and that you should differentiate what city, state you are referring to (e.g. there are two cities named Philadelphia, one in Mississippi and one in Pennsylvania; and multiple cities have a City Paper).

Chronological guideline:

Listings below each category should be listed in chronological order with your most recent/current activity first.

Links:

InLiquid is happy to provide you with as many links as you would like. As long as the links are relational to you, and/or about you. Links should be given to us in parentheses.

- Under Contact – Links to your own website and Gallery representation. Plus we can do additional links to your: Etsy page, Flickr page, Facebook Artist Page (not your private page where you post the picks of your kids), and your other online artist portfolios.
- Under Exhibition – Title of exhibition can be linked to a gallery –page for that exhibition e.g. *Smells Awesome* (http://spectorspector.com/gallery/2002/smells_awesome/index.html), Spector Gallery, Philadelphia, PA
(This link refers to the exhibition even though it is 11 years old – not just the gallery)
Murmurations (<http://inliquid.org/happenings/inliquid-projects/the-bride/murmurations-the-bride>), InLiquid at The Bride, Painted Bride Art Center, Philadelphia, PA
- Under Bibliography – Title of article can be linked to the article or review e.g. Romaniello, Vincent, "Keith R. Breitfeller & Brian David Dennis (<http://romanblog2.blogspot.com/2010/01/keith-r-breitfeller-brian-david-dennis.html>)," *Romanblog II*, January 2010
Vettese, John "Fit to be Toyed (<http://archives.citypaper.net/print-article.php?aid=17119>)," *Philadelphia City Paper*, October 14, 2008
- Under Publications – you can link the book title to an outside source to purchase it e.g. *Moving the Eye Through 2-D Design* (<http://www.amazon.com/Moving-Eye-Through-2-D-Design/dp/1841503630>), University of Chicago Press, Chicago, IL
- Under Affiliations – linking the name of a Gallery that represents you or cooperative you belong to or other Art Organizations.
Member, ARTSisters (<http://www.artsisters.org>)
Member, 3rd Street Gallery (<http://www.3rdstreetgallery.com/>), Philadelphia, PA

Resume Categories

Please refer to the following list of resume categories and samples for the site.

Contact Information

Please contact artist for purchases, commissions, etc. or Please contact artist or gallery for purchases, commissions, etc.

Education

year
Institution, City, State
Degree, Major

Continuing Education

Selected Exhibitions

Should be divided by Solo and Group (Two-person and Three Person if applicable). Juried Exhibitions should be mixed in with the Group exhibitions but with a notation (see below). Jurors and Curators can get listed as well.

Solo

Year
Title of exhibition, gallery, city, state

Group

Year
Title of exhibition, gallery, city, state

Title of exhibition, gallery, city, state
Juried Exhibition or Invitational

Year (next year)

Title of exhibition, gallery, city, state
Juror: Name of juror

Title of exhibition, gallery, city, state
Curator: Name of curator

Other

Other is used to list events where your work may be seen but are not exhibitions (e.g. art auctions, art fairs, open studio tour participation)

Exhibitions Curated – (This is where you list exhibitions that you curated or co-curated)

Title of exhibition, gallery, city, state

Public Projects (murals and other public projects get listed here)

Year
Title of project, location of project, city, state
Project sponsor

Screenings

List of Film/Video Screenings

Awards and Honors

List of Grants/Fellowships, Awards/Honors, Residencies, etc.

Professional Experience

List of work related or positions held related to your life as a professional artist Teaching, Instruction, Curator at..., Board Member of, etc

Affiliations

List of organizations or galleries you belong to.

Lectures and Talks

Year

“Title of talk,” Event, Venue, City, State

Bibliography

Bibliographical entries are entries of reviews, articles, books, catalogues, etc., published about you and your artwork. Critical reviews of your art and the inclusion of your work in books, magazines, newspapers, exhibition catalogues, online magazines, and in other media is important for documenting your accomplishments.

Author’s last, and first name, “title of article,” *journal title* in italics, volume, issue number (if available), publisher (if available), date published

Publications

This category describes material that you have written or publications that you have contributed your work to.

Commissions

Commissions, if numerous, may be divided into separate subcategories: Public, Corporate, and Private

Collections

(Public, Private) List collections alphabetically under each category. Because some private collectors prefer to maintain privacy, it is best to get their consent before listing the names of private collectors of your work. A collection listing should only be used for high profile, public or corporate collections and very impressive private collections.